**Privacy Notice**

Bristol City Council, North Somerset Council and South Gloucestershire Council are joint data controller for the purposes of the Data Protection Act 2018 and other regulations including the UK General Data Protection Regulation (UK GDPR), which means it determines what your personal data is used for and why it is collected.

The purpose of this privacy notice is to tell you about how we collect and use personal data in connection with our service. We may update this privacy notice from time to time. When we do this, we will communicate any changes to you and publish the revised privacy notice on our website.

Our main addresses are:

Bristol City Council, City Hall, College Green, Bristol, BS1 5TR and our contact details can be found on our website: [**Bristol City Council**](https://www.bristol.gov.uk/contact)

South Gloucestershire Council, Badminton Road, Yate, Bristol, BS37 7AF and our contact details can be found on our website: [**South Gloucestershire Council**](https://www.southglos.gov.uk/)

North Somerset Council, Town Hall, Walliscote Grove Road, Weston-super-Mare, BS23 1UJ and our contact details can be found on our website: [**North Somerset Council**](https://www.n-somerset.gov.uk/contact-us)

**What data we need to collect and use?**

To provide this service, we will collect and use some or all of the personal information below:

* Your preferred work Location
* Phone number
* Name
* Email
* Your expression of interest

We obtain this information when you complete the expression of interest form on the Beproudtocare webpage, once submitted this is then sent through to the specific local authority’s proud to care email accounts chosen by yourself.

## How do we use your personal information?

We use this information to contact you regarding opportunities to work within the Care sector.

If you complete a contact form, this information will be shared with the Proud to Care team for your Local Authority to match you with local employers. Your information on the contact form may also be shared with local social care employers with vacancies so they can get in touch with you about local job opportunities. Your personal data will only be used within your local area and not sent outside of the UK:

* [Home – Proud to care Bristol](https://www.proudtocarebristol.org.uk/)
* [Home - Proud to Care South Gloucestershire](http://www.proudtocaresouthglos.org.uk/)
* [Home - Proud to Care North Somerset](https://nsod.n-somerset.gov.uk/kb5/northsomerset/directory/jobsincare_home.page)
* Local social care employers

## What is the legal basis for our use of your personal information?

We have made sure we will use your information according to the UK Data Protection laws by establishing the legal basis of consent.

## How long we will keep your personal information?

We will hold this information for **six months.** After this, your personal information will be deleted or archived**.**

## Your rights as a data subject

The law gives you a number of rights to control what and how personal information is used by us, including the right to access a copy of your personal information, to ask us to share it with another party, ask us to update incorrect or incomplete details, to object to or restrict processing of it or to make a complaint about how we are handling it. If you have given us your permission to use your information you also have the right to withdraw that permission at any time in the future.

You can exercise any of these rights, ask questions about how we use your personal data or complain by contacting us at:

 data.protection@bristol.gov.uk or by writing to our data protection officer at:

Data Protection Officer

Information Governance

Bristol City Council

City Hall

College Green

Bristol

BS1 5TR

DPO@southglos.gov.uk or write to us at our data protection officer at:

Data Protection Officer
PO Box 1953
The Council Offices
Badminton Road
Bristol
BS37 0DB

Add North Somerset

For independent advice about data protection, privacy and data sharing issues, you can contact the Information Commissioner’s Office (ICO) via their contact page or call them on 0303 123 1113.

Website: <https://ico.org.uk/>

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